Steven A. Forte- Update March 27, 2017
Superintendent

Strategic Planning

Area of Need	Action	How	Evaluation	Evidence
2015-16 Year 1 Strategic Planning	Pre-planning steps for strategic planning	• Identify key people and groups • Budget for expenses • Interview and hire personnel	• Budgeted funds • Approval of personnel • List of key people and groups	• Meetings with three programs • NJSBA, EIRC and Centennium Consultants • Dr. Cullis and S. Forte will attend the Morris County School of Technology Strategic Planning session on 11/16/15 with the NJSBA consultant • NJSBA program selected • Budget for plan created and will be submitted during budget cycle.
2016-17 Year 2 Strategic Planning	Develop a new 3-5 year strategic plan	• Using consultant and key personnel engage the community in the development of the plan • Report to public on status process	• Report on progress • Development of plan • Distribution of plan	• Meeting with C. Peterson, S. Cullis, S. Forte and D. Gurowsky set for Sept 14, 2016 • Strategic Plan Webpage created and updated http://denville.org/community.cfm?subpage=1493296 • Web updated to include docs/video from Jan 12 meeting • Community meetings conducted 1/12/17, 2/21/17, 3/7/17 • Over 100 people participated in the process • Survey sent on 3/8/17- 54 respondents • Goals to be approved on 3/27/17 • Plan to be approved on 4/24/17 • Action plans being created by 5/10/17 • Poster will be created and posted around the district

Communications Improvement Plan

Area of Need	Action	How	Evaluation	Evidence
What methods of communication are the most effective to engage stakeholders	Conduct a survey of stakeholders to identify the preferred methods of communication	• Create and approve survey • Disseminate survey • Review data	Survey complete Survey expires on 3/28/17	• Survey being created for BOE approval • Approved 2/27/17 • Posted and disseminated on 2/28/17 • As of 3/22/17 there have been 371 participants • Results will be presented at BOE meeting
Two- way communication	Continue to utilize PASS program	• Continue the Parent Academy Model to engage the public to improve student success	PASS meetings	• PASS meetings scheduled for Jan, Feb March 2017 • One PASS meeting completed via Webex for 25 participants on 3/6/17
Development of Genesis	Continue to investigate different modules	• Identify modules that will improve communication	Implementation of new/expanded module(s)	• All Report Cards & Interim Reports sent via Genesis • Scheduling Module used for VV conferences • Forms used for mandatory first day forms for parents
Improve Website	Develop and implement Denville Schools App	• Market app to stakeholders	• Feedback • # of downloads and usage	• October 29, 2016 App went live to public • 600+ downloads • Kindergarten registration online • Continually updating and improving • Marketed via posters, cards, Neighbor News, Social Media, Friday Folder • District Tech committee charged with reviewing several website options • Roll out of new website summer 2017

S. Forte Merit Goals 16-17 – Action Plans

Goal	Start/End Date	Steps	Evidence/Update	Type	People involved
Conduct Community interest meetings with stakeholders to gauge the support for rehabilitation and increased community utilization of school fields and make a recommendation to the BOE.	10/16-6/17	• Plan, advertise and conduct community meeting(s) as needed. • Present recommendations to the BOE	List of attendees and contact information created 20 people in attendance Possible solutions compiled by FPA Meeting #1- Jan 24, #2 March 23	Qual # 2	S. Forte
Conduct at least six articulation meetings with the central administration of MHRD, sending districts and other local districts throughout the year.	10/16-6/17	• Schedule meetings • Attend meetings • Provide minutes of articulation meetings	Oct 10- Curric- Cullis Nov 7- Homeless- Farley Nov 17- Tech- Costanza Dec 5- PD/Strat Plan- Dan Gross- IDE Dec 7- Math Cullis Jan 10- Forte Feb 9- Forte Mar 6- Academic Coaches	Quant #1	S. Forte
Conduct a minimum of 250 walkthrough observations during the 2016-17 school year.	10/16-6/17	• Utilize district-made walkthrough Google form • Conduct walk-through observations of staff • Report total from the Google form	Completed Dec 21- 107 Jan 31- 125 March 22- 223 April 11-	Quant # 2	S. Forte
There will be a 10% increase in higher order questioning from a baseline taken in Fall 2016 as compared to Spring 2017 as measured by walkthrough observations.	10/1/6-6/17	• Utilize district-made walkthrough Google form • Conduct walk-through observations of staff • Report total difference in high order questioning as observed in district walkthrough observations.	**Baseline- Sept/Oct** – 36 of 181 walkthroughs rated at Higher order 19% **Spring April/May**-	Quant # 3	S. Forte and Administrative team

Complete a Five-year strategic plan with community input and NJSBA consultant	10/16-6/17	• Community Planning Meetings scheduled • Present goals to BOE April, 2017 Meeting • 100+ people participated in the process • Goals approved 3/27/17 • Plan approval for 4/24/17 • Action Plans created 5/2017 • Poster created	1/12/17, 2/21/17, 3/7/17 Click here for Strategic Plan Website	Qual # 1	S. Forte and Administrative Team